



HEADQUARTERS, UNITED STATES FORCES, KOREA

UNIT #15237
APO AP 96205-0010

REPLY TO
ATTENTION OF:

JCISA

8 May 2003

MEMORANDUM FOR RECORD

SUBJECT: Process for Connecting to Joint Command Information Systems Activity (JCISA) Operated and Maintained (O&M) Assets.

1. The following is the process for connection to JCISA O&M infrastructure:

- a. The requesting unit/organization sends a request to operate on the JCISA O&M infrastructure to the Designated Approving Authority (DAA) for Global Command and Control System (GCCS)/Global Command & Control System-Korea (GCCS-K). Accompanying that request are the following documents:
 - (1) A signed accreditation memorandum including a statement that the Local DAA for that system reviewed the security findings and assumes responsibility for the accreditation. This responsibility cannot be delegated. (This is not the generic/system accreditation that is generated by the PM prior to release, but one that is specific to the system's location.)
 - (2) A draft copy of a Memorandum of Agreement (MOA) between the requesting activity and JCISA. This accreditation should state both the requesting activity's responsibilities and what is expected from JCISA. Two default entries must be included in the MOA: 1) JCISA may conduct scanning and auditing of the system connected to the JCISA controlled asset, and 2) If the connected system causes a negative impact on system security or overall operation of GCCS/GCCS-K, the system will be disconnected until the issue is resolved.
- b. JCISA will review the draft MOA and make any necessary changes. After review, JCISA will return the MOA to the requesting agency for its review, modification, and/or signature.
- c. If the requesting agency agrees with the changes (if any), the MOA will be signed and returned to JCISA for signature. The DAA will sign the MOA and return it with an Authority to Operate valid for up to 3 years. The MOA must be reviewed annually. Six months prior to expiration, JCISA will notify the requesting agency that a renewal MOA with any pertinent changes is required.
- d. If the requesting agency does not concur with the changes (if any), further coordination will continue until both sides agree.

2. This process will apply for one computer system, a system of systems, or a complete domain requiring connection to the JCISA O&M assets.
3. The point of contact for this process is the JCISA Networks Security Division; DSN 725-6013/5719 or 723-6684.



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